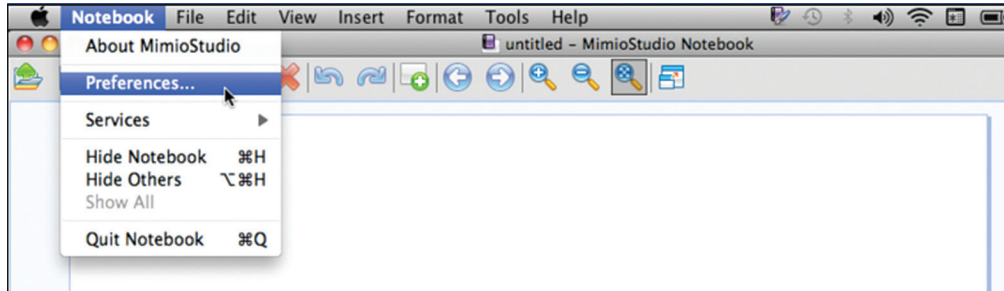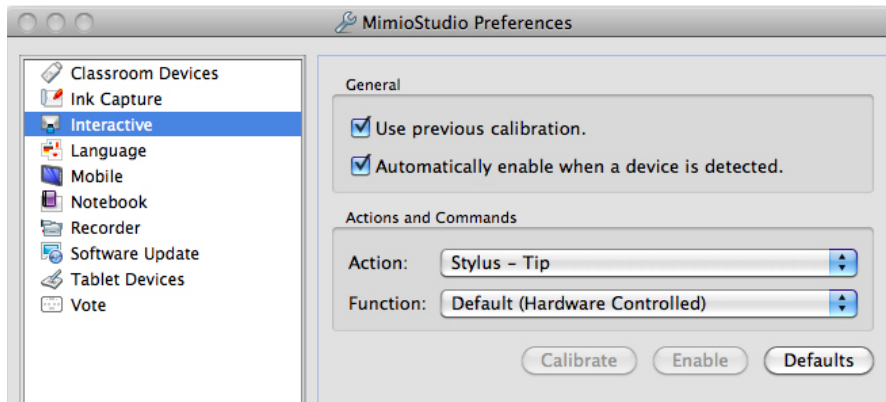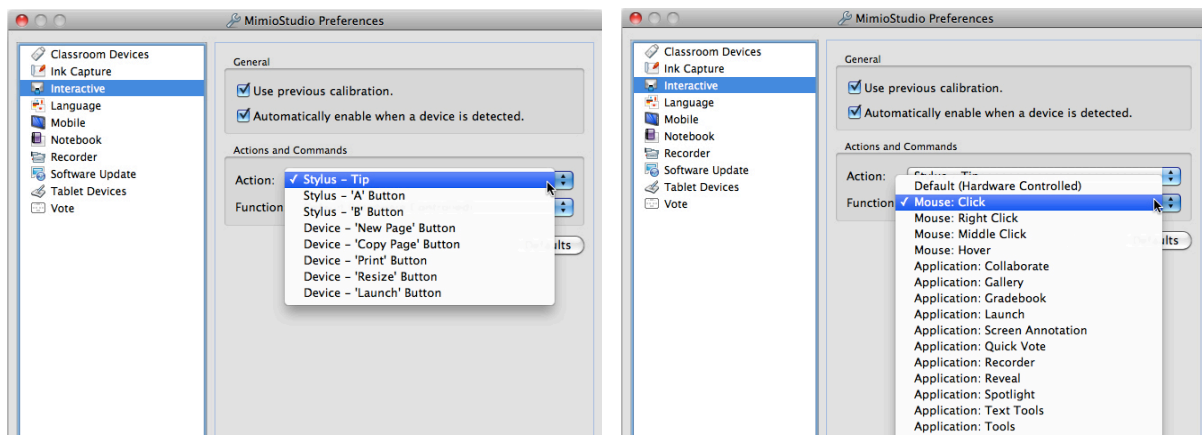1. Click on "Notebook" > "Preferences."

2. Click on the "Interactive" tab on the left-side menu.

3. The "Action" pull-down menu lists up to eight buttons* that you may individually program. Select an action you wish to customize. Then select the function you wish to assign to that action from the "Function" pull-down menu. Click "OK" or "APPLY" to save.

*Seven buttons can be used with the Mimio Interactive Xi™ (3 stylus, 4 bar).
Four buttons can be used with the MimioTeach™ interactive whiteboard (3 stylus, 1 bar).

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